Payroll Summary for a Year

If you want a payroll summary for a year, you can't do it with Payroll Summary. That is a quarterly report only. What you have to do it to go to Reports> File Listing> Payroll Transactions and set the Date Range for the whole year. Do not select Full Date Range as that will give you all years you have ie 2002 to 2014.

Help and Support

Help Desk

Homepage

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