Bank Reconciliation Balancing Issues

To rebuild the carry forward file manually:GO BACK to the last reconciled period.Open the bank reconciliation, select a journal and then click on the ‘View or Print Worksheet’ button.When the screen comes up click Close.Go back and open the bank reconciliation a second time.Select a journal and then click on ‘View or Print Worksheet’ again.This time you will see a checkbox that says ‘Update carry forward file to match worksheet’ .Check the box and then click close.It is not necessary to change the ending statement amount if it has been changed as long as all the checks are properly marked cleared or not cleared. Go to the next period and everything should be correct

Help and Support

Help Desk

Homepage

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