Add Cost Center to Chart of Account

CWU. Setup \ Cost Center (Department) \ Cost Center to Add Cost Center
CWU Setup \ Cost Center (Department) \ Expand-Shrink Chart for Cost Centers \ Add Cost Center

Enter Beginning and Ending Accounts for Cost Center
Enter Cost Center to Add
Enter Cost Center to "Transfer Orphaned Balances and Transactions to:"

More info:

Years of Financial info, how will it affect comparative info
Customer created cost center 20 and 30, 20 being the existing data
so when they enter 20 as the orphan account to transfer to, all the comparative data is moved to cost center 20

added restaurant (cost center 30) which prompted need to seperate the 2

Setup / Company / options - "Use Cost Centers and Departments"
to tell the program to use the newly created cost centers.

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